Location:

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| Virtual via Teams |  |
| In Person @ Kent | X |

Attendance:

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| **Board Position** | **Name** | **Present** | **Absent** |
| President | Bryan McCarthy | X |  |
| President Elect | Ray Iannuccillo |  | X |
| Past President | Maggie Charpentier |  | X |
| Secretary | Shannon Levesque | X |  |
| Treasurer | Ross Casey | X |  |
| Board Member at Large | Catherine Li | X |  |
| Director for Program Development | Amy St. Amand |  | X |
| Director for Legislation | Conor McGladrigan |  | X |
| Director for Communications/IT | Nelson Caetano | X |  |
| Director for Membership | Chloe Morgan | X |  |
| Technician Board Member | Tammy Burbine |  | X |
| Standing Alternate Delegate | Karen Nolan | X |  |

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| **Guest Name** | **Present** | **Absent** |
| Katie Scroggs (incoming SSHP Student Liaison) | X |  |
| Linda Nelson |  | X |
| Martha Roberts |  | X |
| Chris Federico (RIPA president) | X |  |
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1. Call to order: 5:10 pm.
2. Consent Agenda Items
	1. Minutes from April 18th Board Meeting reviewed and approved. Karen motion. Nelson second. Unanimously approved.
3. Old Business
	1. RISHP/SSHP Networking Event @ Whalers – Lauren, Katie. 10-15 students attended the event. Half-dozen pharmacists. Nice evening of networking. Will plan additional events.
	2. House of Delegates Update – Karen & Ray
		1. CE Wed May 31st. Combo with Law CE. Catherine is reaching out to vendors for sponsorship. Awaiting responses. Cost is to cover food.
		2. RDC Participation
			1. Martha: Attended the Baltimore RDC on April 29 and 30th
			2. Shannon: Attended the Chicago RDC on May 1 and 2
			3. Karen and Ray: Virtual attendance on April 29
		3. May Virtual HOD will be voting on the items listed below. Please let Shannon or Martha know if you have any issues with any of these policies or statements by 9am this Thursday, May 18. We will be voting later that morning as the deadline to vote is 5pm that afternoon. More information is also available on ASHP Connect under the House of Delegates section.
			1. Payer-Directed Drug Distribution Models (CPM)
			2. Use of Social Determinants of Health Data in Pharmacy Practice (CPM)
			3. Pharmacy Accreditations, Certifications, and Licenses (CPM)
			4. Statement on Leadership as a Professional Obligation (CPM)
			5. Reducing Healthcare Sector Carbon Emissions to Promote Public Health (CPhP)
			6. ASHP Statement on Criteria for an Intermediate Category of Drugs (COT)
			7. ASHP Statement on Precepting as a Professional Obligation (SPE)
		4. June Summer Meeting
			1. Shannon and Martha have registered for the conference as well as booked flights and hotel rooms.
			2. Karen, Shannon, and Martha have signed up to participate in the amendment process for various policies under consideration. This is a great way to showcase RISHP and its participation in the HOD.
	3. New England Residency Conference Update – Amy.
		1. New England Residency Conference:
			1. Monday, May 22, 2023 in Bristol CT
			2. 79 resident presentations
			3. Rhode Island Represented by Lifespan and Westerly Hospital/Yale New Haven Health
			4. RISHP statement of support/logo for program
			5. More info can be found: New England Residency Conference (cshponline.org)
		2. RISHP CE Event 5/31/2023
			1. Topics: ASHP House of Delegates Overview and 2023 Policy Recommendations (1 hour – law) and Updates to USP <797> (1 hour – compounding)
			2. Linesider Brewing Company, East Greenwich
			3. Check-In Opens at 5:30, presentations start at 6:00
			4. Registration Open on RISHP Website
	4. Fellow of RISHP Policy DRAFT – Ray/Bryan. Reviewed updated draft. Linda provided email feedback with edits. Suggestions reviewed by the BOD. Positive response to her comments and agreement with most edits. Bryan/Ray will draft a 3rd version to share with the committee. Operationalizing and marketing will be next steps. Hope to introduce Fellow of RISHP at Showcase in November.
	5. DRAFT Rhode Island Pharmacy Preceptor Education (RIPE) Series – Bryan. Provided RIPE overview. Each residency program in the state is required to provide/document preceptor development, most struggle to satisfy the requirements. Goal is for RISHP to initiate a statewide committee to meet the demand. A governing council will be established with a representative from each program to meet quarterly to keep the committee moving forward. Meeting tomorrow with RPD’s for further discussion. Focus will be on operationalizing. Attendance will be documented via feedback form.
	6. Tech Check Tech Proposal – Connor. Connor created a slide show to be presented to the RI Board of Pharmacy. Slides were shared with RISHP BOD, ASHP legislative affairs, and RIPA. ASHP offered resources and suggestions on how to proceed. RISHP BOD discussed the pros and cons of proposing generalized statements vs more prescriptive statements. Discussed amending language for slide 14 to read: “and perform final product validation of medications prepared for distribution by another pharmacy technician using product verification technology within an institutional pharmacy.” Motion to move to BOP by Karen, Seconded by Catherine. Unanimously approved.
4. New Business
	1. RISHP Summer Event – Bryan. First Annual Friends/Family/Neighbors of RISHP….Pig Roast. Tickets $20 PP. Kids free. Saturday July 15. Start 1pm. Food at 3pm. Closing time 5pm. Bryan needs to confirm head count with vendor 10 days in advance. Will close ticket sales on website July 1. Hawaiian attire required. Extra costs include port-a-potty, tent rental, purchasing hot dogs/burgers/buns, plates, cups, utensils, beverages. Board members are asked to lend/provide entertainment for children.
		1. Vendors- 2 quotes. Better quote- Spit and Pig Roasting (Killingly CT) Pig roast, sides, grill. $17 pp for first 150 guests and $15 pp over that. $2550.00 for 150 guests.
		2. Motion to approve $2500 budget to plan event made by Ross. Seconded by Chloe. Unanimously approved.
5. Board Member Updates
	1. Past President – Maggie. Requests suggestions for past presidents meeting agenda items.
	2. Program Development – Amy. As above. CE 5/31/23 for HOD and Compounding
	3. IT – Nelson. Encouraged use of google drives to store documents. Nelson will resend sign on information with passwords to BOD.
	4. Legislative Affairs – Connor.
		1. Payment of Long-Acting Injectable Medications in the Hospital Setting (Emergency Department and Admitted Settings) (H6220) is being heard today by finance committee. Will provide update at next meeting.
		2. RI Pharmacy License Restructuring bill (H5191, S255) In finance committee, held for further study. Anticipate moving forward in the next couple weeks. Moving as anticipated.
		3. ASHP Grassroot Effort Support - S870 (white bagging) offered software to assist with writing letters of support for ASHP and RISHP members. Will update routing based on zip code entered. Will take advantage of the program.
	5. Membership – Chloe. 1 new member this month. Needs to send welcome emails to new membership from this year. Will include a code for free CE event (not showcase) with welcome email. Nelson will set up registration on website to accommodate. Motion made by Nelson to offer free CE code for new members. Seconded by Catherine. Unanimously approved.
	6. Treasurer – Ross.
		1. Citizen’s Bank Investing Options. Did not have any appealing investment options. Will investigate other banks for better options. Will put together a proposal for next finance committee meeting.
		2. ASHP Regional Delegate Conference reimbursement. Shannon Baker and Martha have forms to complete and will return to Ross.
		3. External audit with transition of treasurers has started. Information has been provided to accountant already. Binder will be dropped off this week. Updates will be provided at next meeting.
		4. Taxes e-filed for federal. Tax exempt for state, so filing not required.
	7. Technicians – Tammy. No report
	8. Secretary-Shannon. First TOC SAG meeting happened in March. Shannon and Linda met to discuss an agenda/focus of the group. Second meeting will be scheduled soon and updates will be provided at the next meeting.
6. Meeting Adjourned: 6:36pm. Ross motion. Karen second. Unanimously approved.
7. **Next meeting: Tuesday June 20th, 2023 @ 5pm VIRTUAL VIA MICROSOFT TEAMS.**